

**POLICIES REGARDING ATTENDANCE, GRADING AND CONCERT DRESS
CCM STUDENT PERFORMING ENSEMBLES
DIVISION OF ENSEMBLES AND CONDUCTING 2016-2017**

ATTENDANCE

1. Unless otherwise coordinated with the appropriate Ensemble faculty, students are not excused from rehearsals and/or performances.
2. Any student who has a solo recital on the same day as a scheduled rehearsal is not excused from attending that rehearsal unless prior permission is given by the appropriate Ensemble faculty.
3. Serious illness and family emergencies will be considered on a person-to-person basis between the student and the appropriate Ensemble faculty.

GRADES

Students' grades are based on the following:

1. Attitude, preparation, performance & attendance.
2. Attendance: **Two tardies = One unexcused absence. Tardy goes into effect if the musician is not present at tunings. Tardies at dress rehearsals result in a lowering of one grade.**
3. For every unexcused absence, the grade is lowered by one letter.
4. For students enrolled for "0" credit hours, two unexcused absences result in a "U" grade (Unsatisfactory) For pass/fail, two unexcused absences (two tardies = one unexcused absence) results in a failing grade.
5. Absence from a dress rehearsal or performance results in a failing grade.
6. Failure to turn off all electronic devices in rehearsals will result in lowering a quarter grade by ½ letter grade and in performances by a full letter grade.

Grading Scale: Unexcused Absences #

0 = A 1=B 2=C 3=D 4=F

Note: Students who receive a failing grade must confer with the appropriate Ensemble faculty to determine future ensemble status.

SHORT TERM LEAVE OF ABSENCE

Requests for excused absences for the purposes of auditions for professional employment, contests, interviews, and other special professional opportunities are to be made with the Dean of Academic Affairs, Dean Scott Lipscomb, in the College Office, Room 3235B. Students must submit a written request to the conductor a minimum of two weeks prior to the date of absence. Woodwind, Brass, Percussion, Harp and Piano students are required to secure and prepare a suitable approved substitute. Students must discuss any short term leave requests with the appropriate Ensemble faculty prior to making formal application with Dean Lipscomb.

OUTSIDE OPPORTUNITIES

CCM policy dictates that as a full time student in a degree program, your primary responsibility is to the College-Conservatory of Music. Outside performance activities must not interfere with your CCM obligations.

DRESS CODE

OPTION 1: Long (floor length) black skirt or black pants. Long-sleeved black blouse. No décolletage. No bare shoulders or neck lines. NB. If a one-piece dress is worn it must conform to above requirements. Black/off-black hose and low heeled black shoes. If jewelry is worn ONLY small, non-dangling/non sparkling earrings. No pendants, pins, necklaces or perfume.

OPTION 2: Black tuxedo - White Shirt. Black bow tie - Black shoes & black socks. No cologne.

****For Opera/Musical Theater (pit performance) all black is acceptable.****

EXCEPTIONS:

For Opera/Musical Theater (pit performance), selected opera performances, Café MoMus, and the combined Philharmonia/Jazz Ensemble all nice black is required. **(No black t-shirts, no black jeans.)**

For the Jazz Orchestra and Jazz Lab Band, option 1 is jacket and tie. Option 2 is an elegant dress, skirt and blouse, or a pantsuit is required. For selected performances, all nice black is required. No décolletage. No bare shoulders or neck lines.

For Chamber Singers: Option 1 as listed above or a white shirt with dark long tie, dark dress pants, dark socks and shoes.

For Chamber Players & Chamber Winds: Black pants or black skirt (pants are preferred), black long-sleeved shirts, black socks or black hose and black shoes. **No t-shirts or black jeans.**

Non-compliance with this dress code will result in a reduction of the letter grade.